**City of Grand Mound**

**Minutes**

**City Council Meeting**

**615 Sunnyside St. Grand Mound, IA 52751**

**September 11th, 2017**

Mayor Crosthwaite called the City Council meeting to order at 7:00 p.m. Council members present were; Figley, Guy, M. Beuthien. Council member, C. Beuthien was absent.

Motion by Guy, second by M. Beuthien to accept and approve the consent agenda including the non-recurring item 2391 220th Ave Building permit (ag machine shed); and the following Detail Resolution. Ayes All.

**VENDOR DESCRIPTION AMOUNT**

Aflac Employee paid insurance $288.84

Anderson Sand & Gravel Road Rock $105.84

Alliant Energy Utilities $2,752.38

Advanced Systems E-Filing Support $29.20

B&J Electric Office light repairs $53.65

CCSWA FY18 Dues- $5,136.00

Clinton Co. Sheriff Police Contract July & August $2,673.00

Diva & Tej Food & Gas July & August Fuel $874.60

ECIA Keeping Iowa Beautiful Dues $300.00

EFTPS Federal Tax Withholding $1,548.48

Elliott Equipment Co. 95 Gal Container-Garbage $70.00

First Trust Card Center Postage, Court Filings $340.25

Foley’s Stump Removal Fulton & Clinton St tree stumps $185.00

GMCCC Internet/Phone/Fax FD & City $395.79

GIS Benefits Employee paid insurance $11.77

Hawkins Water Chemicals $627.49

IPERS IPERS $1,087.22

ISG Engineering Storm Sewer Design/Surveys $20,600.00

JJJ Enterprises Hydrants, Storm Sewer Intake $2,720.66

John Deere Financial tractor parts, flowers, chemicals $200.06

Moore Tires Tractor tire repairs $458.94

Observer Subscription 1 year $48.00

Pillers & Richmond Legal Fees $1,274.50

Pat Schultz Funeral Services $20.00

State Hygienic Lab Water Samples $138.00

Schimberg Co Hydrant parts $847.11

Total Septic Ballpark Outhouse Rental $65.00

Treasurer State of Iowa 2017 Unclaimed Property Report $63.89

US Cellular Public Works Cell Phone $50.20

USA Blue Book Water Supplies $68.82

Wellmark Health Insurance $1,988.94

Wendling Quarries Rock for Hydrant installation $42.00

WGML Garbage contract & recycling $2165.00

Steve Kilburg August Wages –Full Time $2,914.78

Melissa Conner August Wages- Full Time $2,322.34

Gary Hintz August Wages- Seasonal Part-time $498.75

Kenny Geffers August Wages- Part-Time $1,170.75

Kurt Crosthwaite August Wages- Mayor $400.00

**Account Revenue Expense**

General $11,280.23 $23,232.95

Road Use $8,843.54 $3,661.93

Employee Benefits $212.12 $2,324.47

Emergency $00.02 $0.00

Housing Rehab $0.00 $0.00

Debt Service $0.00 $0.00

Capital Improvement $5,481.31 $0.00

08 Citizen Project $0.00 $0.00

Water $6,521.44 $3,116.41

Sewer $5,686.25 $507.32

Sewer Relining 2012 $0.00 $0.00

Landfill/Garbage $4,557.78 $3,310.62

Storm Water $736.11 $97.03

**Total $43,318.80 $36,250.73**

Citizen & Non-Citizen Inquiries: None.

City Attorney Report: Absent.

The Clinton County Sheriff’s Report was read.

Motion by Guy, second by M. Beuthien to fill the vacant Council Seat by appointing Jamie Stearns. Ayes: All.

Mayor Crosthwaite administered the Oath of Office to Jamie Stearns.

Motion by Guy, second by M. Beuthien to allow 2351 190th Ave (Forret) to be added to the City garbage route with a dumpster; on the conditions that it is within a reasonable distance from the current travelled route and it will not require a second trip to the landfill. Ayes; All.

Lenny Larson from ISG presented the pavement management plan. This plan details a 5-6 year plan for street improvements including detailed conditions of each street. A link to the plan will be available on the City Website.

Lenny Larson from ISG stated the survey data for the alley behind GMCCC, is in the process of being completed. It will be added to the 10/9/17 Agenda for review.

An updated project schedule for the Clinton/Sunnyside Street storm water projects was provided. In summary, the plan is to complete the Sunnyside project this fall/winter and begin the Clinton Street project next spring.

Smith Street’s rolled curb and boulevard paving was discussed. Council Member, M. Beuthien stated concerns to Kilburg, the Public Works Superintendent, regarding no rolled curb being installed as requested by the Council in alignment with the recommendations of the Engineer. Lenny Larson, from ISG will review the paving that was installed and make recommendations on whether or not to add a curb to the existing pavement; or other options to ensure the paving will operate as designed.

Motion by Figley, second by Guy to remove the lien on parcel ID #4600960000 for unpaid utilities that have been paid in full. Ayes: All.

Motion by Guy, Second by Figley to approve Diva & Tej Food & Gas Iowa ABD License # LE0002794. Ayes; All.

Motion by Guy, Second by Figley to approve Diva & Tej Food & Gas Iowa ABD License #BC0030572. Ayes: All.

Resolution No. 17-16 “Setting Dates for Public Hearing and Letting- Sunnyside Phase 1” was introduced by Guy with a second by M. Beuthien. Roll Call: M. Beuthien- Aye, Guy- Aye, Figley-Aye, Stearns- Aye. The resolution was signed by Mayor Crosthwaite.

Motion by Guy, second by M. Beuthien to table Ordinance No. 282-17 “Establishing a Planning & Zoning Commission”. Ayes: All.

Motion by Guy, second by Stearns to table Ordinance No. 283-17 “Establishing a Board of Adjustments Commission”. Ayes: All.

City Public Works Employee Report: Kilburg reported he is working on trimming City trees and discharging lagoons.

City Clerk Report: Conner reported discussions were had with property owners regarding the storm water drainage concerns along the East side of Smith Street from Dewitt Street to Hwy 30. The ditch to the North of C&J Trucking (South of Hwy 30) has been discussed with the property owner, and they were put in contact with the DOT. Conner reported, sump pumps being discharged on private property is a civil issue, to be resolved between property owners. Letters were sent out to request tree’s to be trimmed over sidewalks to a height of at least 8 feet and 15 feet above a street/alley. The City Election is Nov. 7th, 2017. Interested Candidates may obtain information regarding the election at [www.sos.iowa.gov](http://www.sos.iowa.gov) or by contacting the City Clerk. The filing deadline is September 21st, 2017 at 5:00 p.m. at City Hall. The City’s website has completed the updates and is now live at [www.cityofgrandmound.org](http://www.cityofgrandmound.org)

Mayor’s Report: Mayor Crosthwaite announced the City is looking for a minimum of three individuals to serve on the City’s, Keep Iowa Beautiful Committee. Interested parties are encouraged to contact Mayor Crosthwaite or the City Clerk at [gmcity@gmtel.net](mailto:gmcity@gmtel.net) . Details of the Keep Iowa Beautiful program can be seen at [www.keepiowabeautiful.com](http://www.keepiowabeautiful.com) .

Chairperson Guy’s Report: Guy reported an anonymous written complaint was received. The City’s complaint process, is to submit a signed complaint form to City Hall. Complaint forms that have been signed and submitted are investigated by a member of the Nuisance Committee, and acted upon thereafter. A complaint form may be obtained by contacting City Hall at 847-2190 or [gmcity@gmtel.net](mailto:gmcity@gmtel.net) .

Chairperson C. Beuthien- Absent.

Chairperson M. Beuthien- None.

Chairperson Figley-None.

Chairperson Stearns- None.

Motion by Guy, second by M. Beuthien to adjourn at 9:10 p.m. Ayes: All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday October 9th, 2017 at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”